



CITY OF ATLANTA

SUITE 1900

55 TRINITY AVENUE, SW

ATLANTA, GA 30303

(404) 330-6204 Fax: (404) 658-7705

Internet Home Page: www.atlantaga.gov

Kasim Reed
Mayor

DEPARTMENT OF PROCUREMENT
Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP
Chief Procurement Officer
asmith@atlantaga.gov

June 12, 2015

Dear Potential Proponents:

Re: FC-8192, Turner Field Stadium Neighborhoods Livable Center Initiative

Attached is one (1) copy of **Addendum Number 1**, which is hereby made a part of the above-referenced project.

For additional information, please contact LaVern F. Tate, Esq., Contracting Officer, at (404) 865-8996 or by email at lfate@atlantaga.gov.

Sincerely,

Adam L. Smith

ALS/lft

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Center Initiative
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ADDENDUM NO. 1

This Addendum No.1 forms a part of the Request for Proposals and modifies the original solicitation package as noted below and is issued to incorporate the following:

- **Revision to Submission of Proposals: Informational Proposal**
Please provide nine (9) copies.
- **Revision to Submission of Proposals: Cost Proposal**
Please provide nine (9) copies.
- **Revision to Required Submittal Checklist: Original Proposal**
Please provide nine (9) copies.
- **Response to Questions:** Attachment No. 1 (Total of 32 questions)

The Proposal due date **HAS NOT been modified** and Proposals are due on **Tuesday, June 23, 2015** and should be time stamped in no later than **2:00 P.M. EDT** and delivered to the address listed below:

Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP
Chief Procurement Officer
Department of Procurement
55 Trinity Avenue, S. W.
City Hall South, Suite 1900
Atlanta, Georgia 30303

****All other pertinent information is to remain unchanged****

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Acknowledgment of Addendum No. 1

Proponents must sign below and return this form with Proposal response to the Department of Procurement.

Proponents must sign below and return this form with Proposal to the Department of Procurement, 55 Trinity Avenue, City Hall South, Suite 1900, Atlanta, Georgia 30303 as acknowledgment of receipt of this Addendum.

This is to acknowledge receipt of Addendum No. 1 for **FC-8192, Turner Field Stadium Neighborhoods Livable Center Initiative** on this the _____ day of _____, 20__.

Legal Company Name of Proponent

Signature of Authorized Representative

Printed Name

Title

Date

Attachment No. 1

1. Question

As an out-of-state consulting firm that will be the lead of a team intending to submit, will we be disqualified if we are not yet registered with the department of corporations of the Georgia Secretary of State, even after stating that we will become registered prior to contract approval should we be awarded the project?

Answer

Contractor Disclosure Form, Form 2, must reflect the status of your legal entity at the time of submittal. Refer to Part 5, Draft Professional Services Agreement for entity formation and status requirements.

2. Question

On page 17 of the PDF of the RFP, in the paragraph numbered 4.2: the last sentence of the paragraph says the Information Proposal must include an "index." Is that meant to mean a "table of contents" instead of "index"?

Answer

No. The index is the relevant submittal in that it may reference sections for the information required for the RFP. Relevant "Table of Contents" are also acceptable to reference sections of information for the RFP.

3. Question

There are confirmed independent LCI and Community Engagement independent studies and group neighborhood studies generated WITHIN the NPU-V Neighborhoods that are directly affected by the Turner Redevelopment concurrently being funded or will be funded throughout the entire process of the FC-8192 LCI initiative. How will these independent and group neighborhood studies influence the results of the official LCI study that will be conducted by the final selected Bid Contractor, especially if there are areas of the FC-8192 LCI initiative in conflict with the results of the independent/neighborhood LCI/Community Engagement studies?

Answer

Community members and organizations can share any applicable and relevant studies that have been conducted or are being conducted in the study area. City of Atlanta staff and the consultant team will review the information and determine if any of the information can be incorporated in the LCI planning process.

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4. Question(s)

Different literature is being circulated as to the "alleged" official amount for the Bidders of the FC-8192 LCI Initiative. Please respond to all of the following questions related to this issue:

- 4a) What is the official TOTAL amount that will be received OR could "possibly be received" to the selected Bidder of the FC-8192 Turner Field Stadium Neighborhood LCI Study?

4a) Answer

The official Total amount for this RFP will not be disclosed. A project estimated budget exists for this project, and this amount will not be disclosed.

- 4b) Please give an itemized list AND their percentage of all of the funding sources of that TOTAL amount?

4b) Answer

Invest Atlanta, Annie E. Casey Foundation, City of Atlanta Department of Planning and Community Development, the Atlanta Regional Commission, GDOT and the U.S. Department of Transportation are providing funding for this study. The allocation of funding attributable to any identifiable funding source(s) will not be disclosed.

- 4c) Please identify ALL of the particular federal government departments that would have given 1% to 100% of the FC-8192 Turner Field Stadium LCI Study funds.

4c) Answer

Refer to the Answer for Question 4, subpart b.

- 4d) Although the subcontractors of the primary contractor have to be DBE Certified by June 23, 2015 and be given a minimum of 15.1% from the awarded money, are the primary contractors responsible for giving each of the subcontractors their own 15.1% or will each subcontractor have to EVENLY SHARE the same 15.1% amount each other?

4d) Answer

The DBE goal for the project is 15.1%. This means that 15.1% of the overall contract amount must be subcontracted to certified DBEs. The DBE goal can be achieved by utilizing one DBE subcontractor, two DBE subcontractors, three DBE subcontractors, or any combination thereof as long as it totals 15.1% of the overall contract amount.

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- 4e) What are the target dates of the release of each awarded check amounts between the final selection and the deadline of July 31, 2016 or will the money be released to the primary contractor all at one time?

4e) Answer

Refer to Part 5, Draft Professional Services Agreement for payment procedures for the Service Providers.

- 4f) Will the primary and subcontractors have to spend from their own money first and submit receipts to get reimbursed? If yes, what is the turn around time period from the submission of the receipts to receiving the reimbursement checks?

4f) Answer

Refer to the Answer for Question 4, subpart e.

5. Question

Will primary contractors or subcontractors that have offices within the Turner Field Redevelopment area OR have personal residency within the Turner Field Redevelopment area have an advance of being considered for the selected award over the primary contractors who do not have business offices and personal residency in the affected areas?

Answer

Local preference does not apply to competitive sealed proposals. See Chapter 2, Article X, Division 4, Section 2-1188.1, Code of Ordinances of the City of Atlanta.

6. Question

How much will previous COMMUNITY REDEVELOPMENT experience will weigh in on the selection of the final primary contractor?

Answer

Refer to Part 3, Evaluation of Proposals.

7. Question

How much will previous COMMUNITY ENGAGEMENT experience will weigh in on the selection of the final primary contractor?

Answer

Refer to Part 3, Evaluation of Proposals.

8. Question(s)

There was a suggestion that primary contractors eliminate the competition between themselves and join together under a MOU/CONTRACT AGREEMENT TO SUBMIT AN UNIFIED BID FOR THE FC-8192 TURNER FIELD LCI STUDY, would that be accepted by the City of Atlanta and the Bid Review Board?

8. Answer

No. Requirements as established by the Atlanta Regional Commission govern the type of procurement allowed under this Livable Center Initiative (LCI). Further, representations listed in Form 2, Section D, on page 4 of 7, Collusion and other anticompetitive practices among offerors are prohibited.

- 8a) Would an unified BID COLLABORATION likely receive better consideration in the selection process, since there are both strength in numbers and allow for a more focus extensive comprehensive study, especially related to the COMMUNITY ENGAGEMENT WHICH THERE IS CONSIDERABLE EMPHASIZE AND THE MULTIPLE MANDATED PRESENTATIONS BY THE JULY 31, 2016 DEADLINE?

8a) Answer

Refer to the Answer for Question 8.

- 8b) Please confirm that the UNIFIED multiple primary contractors would have to select one frontrunner primary contractor who would take fiscal and contractual responsibility should they be rewarded the bid?

8b) Answer

Refer to the Answer for Question 8.

- 8c) Please confirm if it would be necessary to submit a copy of the MOU/CONTRACT AGREEMENT that was signed amongst them?

8c) Answer

Refer to the Answer for Question 8.

- 8d) What else would a UNIFIED multiple primary contractors bid have to be responsible in doing for this FC-8192 Turner Field Stadium LCI Study?

8d) Answer

Refer to the Answer for Question 8.

9. Question(s)

Can the selected primary contractor and or UNIFIED multiple contractors also be able to use Consultants in their preparation of the LCI Study? If yes, please answer the following questions:

9. Answer

Yes. If there exists a Prime Contractor and Consultant relationship, please refer to Part 5, Draft Professional Services Agreement for subcontracting provisions. See also the Answer to Question 8.

9a) Can the Consultants be paid Consultants paid from the LCI Study funds awarded?

9a) Answer

Refer to Answer for Question 9.

9b) Can the Consultants be paid from other sponsored money that was not directly from the LCI Study funds awarded?

9b) Answer

Refer to Answer for Question 9.

9c) Can the Consultants be Volunteers – IF paid Consultants are not allowed?

9c) Answer

Refer to Answer for Question 9.

9d) Can the Consultants be from a Non-Profit Group if the money paid to the Non-Profit Group where paid through other sponsored money that was not directly from the LCI Study funds awarded?

9d) Answer

Refer to Answer for Question 9.

9e) Can ordinary everyday Volunteers from BOTH the affected Turner Field Redevelopment area or from other locations outside the scope of the Redevelopment area WORK WITH primary contractor or UNIFIED primary contractors?

9e) Answer

Refer to Answer for Question 9.

10. Question(s)

Even though this particular FC-8192 Turner Field Stadium LCI Study has a restricted budget on how ITS FUNDS shall be utilized, are the primary contractor or UNIFIED primary contractors limited to just those funds and no other funds from other resources? If the answer is no, please answer the following questions:

10. Answer

Yes. The City of Atlanta has restricted funds to carry out this solicitation when the contract is awarded to the Lead Consultant/Service Provider. Other Concerned Funding Agencies and funding sources are identified in Answer 4, subpart b.

- 10a) Even though the FC-8192 Turner Field Stadium LCI Study funds may have 1% to 100% federal funding from one or more federal government department, please confirm the NON-CONFLICT of Interest if unrelated federal departments may be interested in sponsoring additional funding toward one or more components of the FC-8192 Turner Field Stadium LCI Study?

10a) Answer

The U.S. Department of Transportation is a concerned funding agency for this project. Other federal agencies are not identified or specified to participate in funding for this LCI.

- 10b) Could any Foundation that may ordinary give to non-profits like to give funding to the primary contractor or the UNIFIED multiple primary contractors that would extend the potential of Community Engagement or other emphasized areas of the FC-8192 Turner Field Stadium LCI Study, would it be allowed?

10b) Answer

Refer to the Answer for Question 10.

- 10c) Could the primary contractor or the UNIFIED multiple primary contractors accept IN-KIND DONATIONS that would be directly used toward the study?

10c) Answer

Refer to the Answer for Question 10.

11. Question

What is the probability that the primary contractor or the UNIFIED multiple contractors will be likely awarded the actually implementation of the Turner Field Redevelopment or would the actual redevelopment be another "Square One" process?

Answer

Actual implementation details by any contractor go beyond the scope of work unless otherwise specified for purposes of the study.

12. Question

If it is “discovered” that a selected primary contractor has a conflict of interest between the award date and July 31, 2016 or after: a) on whom the recipients of the funds were give to or how the methods of funds were ACTUALLY TRULY USED, what happens to that selected primary contractor and the funds used? Do you take legal action against them? Will they reimburse all of the funds?

Answer

Refer to Part 5, Draft Professional Services Agreement for Conflict of Interest information.

13. Question

In Part 2, on page 5, section 3.2.4 Overall Experience, Qualifications and Performance on Similar Projects, it states, “for each Resume provided, each Proponent must provide a minimum of two (2), one (1) to two (2) page letters of recommendation for clients for whom that individual has held a similar role in the past eight (8) years”. We wanted clarify that this was two (2) letters for each Key Personnel listed in the proposal.

Answer

Yes. Key Personnel are expected to submit a resume and the minimum required letters of recommendation. Confirmed as stated.

14. Question

If there are non-key personnel that may perform small tasks (as an example, less than 5% of the overall work), do we still need to include two (2) letters of recommendation for those non-key personnel?

Answer

No. Only Key personnel are expected to submit a resume.

15. Question

During the pre-proposal conference, it was mentioned that job descriptions are NOT required for the First Source Jobs Information Form (Appendix A). Please confirm.

Answer

No. Refer to Appendix A, Form 4, First Source Jobs Information Form. Job descriptions are required to complete the First Source Jobs Information Form. For additional details, contact, Amit Khanduri, Atlanta Workforce Development Agency (AWDA) at 404-546-3001 or email akhanduri@atlantaga.gov.